

CAPABILITY STATEMENT

Founded in 2003, Secure On-Site Shredding, Inc. is a privately held and certified woman-owned business located in Richardson, TX. Our team serves our clients as a trusted ally, providing them the loyalty of a business partner and the cost effectiveness of utilizing an outside vendor. Secure On-Site Shredding works with clients to develop and implement an effective information destruction program that provides strategic solutions tailored to their needs.

Company Snapshot		Mission Statement
Cage Code:	36MZZ	
NAIC Code:	561990	
DUN Number:	144675498	To provide secure and
Point of Contact:	Kathryn Shrum-Stockdale	compliant information destruction services,
Address:	1002 N Central Expressway, Suite 239	guaranteeing the proper eradication
	Richardson, TX 75080	of client-sensitive information
Phone:	214.509.0134	or onone conclude information
Email:	kathryn@secureonsiteshredding.com	

Services

- One Time Clean-Out Purge Projects
- Recurring Scheduled Service
- Saturday Shred Events
- Drop off at our Richardson Facility
- Hard Drive Destruction
- Media Destruction
- Scanning
- **Document Storage**
- Electronic Recycling
- Certificate of Destruction after Each Service

Core Competencies

- AAA NAID Certified
- On-Site Destruction | Complete Security from Pick-Up to Destruction
- Hard Drive Media | Back-Up Tapes | Paper Documents
- Moniored Vehicles, Tracked via Digital Dispatch
- Uniformed Security Technicians, Background and **Drug Tested**
- Level 5 Destruction per Department of Defense Standard Particle Size
- Local, Regional and Nationwide Service
- Total Chain of Custody
- Lockable Shredding Containers, Available in Various Sizes
- Woman-Owned Business; Member of the WBC-SW
- \$2M General Liability Insurance | E & O Insurance Coverage

Clients











